### 2023–24 School Visits Grant

*(Approved by the EC August 20-21, 2023)*

**Local association:** Click or tap here to enter text. **#:** Click or tap here to enter text.

**Contact name:** Click or tap here to enter text.

**Date:** Click or tap here to enter text.

**Eligibility** *(see eligibility criteria below)****:***

**Number of schools/worksites** Click or tap here to enter text.

**Maximum eligible release days** Click or tap here to enter text.

**Total grant request:**

**Release days claimed** Click or tap here to enter text.

**$** Click or tap here to enter text.

**That the BCTF provide locals with a School Visits Grant on the following basis:**

1. That the school visits occur between September 5, 2023, and June 30, 2024.

2. The purpose of the school visit grant is:

1. to conduct discussions with members about local and provincial bargaining.
2. to discuss local bargaining issues, possible local bargaining strategies, and internal and external communications.

3. Locals with geographic dispersion factors may claim travel costs in lieu of release days, provided the total amount does not exceed the equivalent cost of the release days for which the local qualifies.

4. The Federation will reimburse locals for actual release costs. Invoices must be included with the grant application form. Locals may not claim any portion of the ongoing release costs for regularly released local officers.

5. Locals will qualify for reimbursement of release costs based on the following formula:

1. locals with over 100 schools/worksites—60 days
2. locals with between 75 and 99 schools/worksites—48 days
3. locals with between 60 and 74 schools/worksites—28 days
4. locals with between 45 and 59 schools/worksites—18 days
5. locals with between 30 and 44 schools/worksites—12 days
6. locals with between 20 and 29 schools/worksites—6 days
7. locals with between 1 and 19 schools/worksites—4 days
8. locals having schools/worksites with a large number of members, and who cannot reasonably meet with all the schools/worksites’ members at the same time, may apply for additional days.

**Submitting for reimbursement**

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**Use the space below to provide details of the release time and the accompanying supporting documents:**

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Invoice number | Dates released | Name of released member | Number of release days | Cost of release ($) |
| text here | text here | text here | text here | $ text here |
| text here | text here | text here | text here | $ text here |
| text here | text here | text here | text here | $ text here |
| text here | text here | text here | text here | $ text here |
| text here | text here | text here | text here | $ text here |
| text here | text here | text here | text here | $ text here |
| **Total grant request** | | | text here | $ text here |

**Please return completed grant application form by email to** [*grants@bctf.ca*](mailto:grants@bctf.ca)**.**

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